

# Opening Instructions

1. Plug in the Bunn hot water heaters.
2. Pour the correct levels of hot water into food warmers, coffee makers, plug in, and turn on the heat.
  - a. Cheese / Chili/ BBQ Warmers – pour about 2 in. of water into the reservoirs. These warmers should be set on high until food temperature is above 140° F. After that, they may be turned down, unless there is a large demand.
  - b. Coffee Maker – holds approximately 3 canisters of water. Place an empty carafe under the water outlet of machine, and when water runs out – it is full.
  - c. Hot Chocolate Bins – Use red bins to mix hot chocolate in large quantities if weather is extremely cold. Otherwise, plan to offer hot chocolate as single servings.
  - d. Hot Dog Warming Oven – pour water into bun warmer reservoir.
3. Thaw any frozen foods. Use the microwave for frozen chili, BBQ, etc. Wieners thaw well in hot water. Buns and pretzels will thaw at room temperature or under warming light.
4. Fill the warming pots with food – Cheese, chili, BBQ, etc. **Use crock pot liners.**
5. Load the hot dog machine. Temperature should normally be set on high to start. Sometimes, if opening is a while off, the temperature can be set lower. Wieners are already cooked, but should be heated thoroughly (140° F), and kept hot until served. Cooked wieners can be placed in buns, wrapped, and place in the warming oven over the machine.
6. Load PowerAde, lemonade, sodas and bottled water into the cold drink tubs. Fill with ice and water.
7. Add ice to the counter ice bins.
8. If hot chocolate is being served, mix chocolate mix into the water, and stir well until dissolved.
9. Prepare the nacho trays and Frito chili pie trays. Place under warming lamp.
10. Wipe down all counters inside and outside with Formula 409.
11. Set out trays of mustard, ketchup, mayonnaise, and relish at all serving windows.
12. Load napkin dispensers. Do not over-fill.
13. Set out cups filled with sporks. Handles must be pointed up.
14. Set out cups of large and small straws.
15. Check the temperature of cheese, chili, BBQ and hot dogs. It must all be above 140° F.
16. Arrange money boxes so that each window has access to one.